

# 香港電影資料館 Hong Kong Film Archive

## 免費郵寄 / 電郵節目資料登記表格

### Registration Form for Free Mailing/Email Service of Programme Information

香港電影資料館定期舉辦各種不同的電影放映會和展覽，如欲收到最新的節目資料，請填妥以下表格，並寄回或傳真至香港西灣河鯉景道 50 號香港電影資料館。

The Hong Kong Film Archive regularly presents a variety of film screenings and exhibitions. If you wish to receive our latest programme information, please send or fax the completed form to the Hong Kong Film Archive, 50 Lei King Road, Sai Wan Ho, Hong Kong.

查詢 Enquiries : 2739 2139 傳真 Fax: 2311 5229 電郵 Email: [hkfa@lcsd.gov.hk](mailto:hkfa@lcsd.gov.hk) 網址 Website : [www.filmarchive.gov.hk](http://www.filmarchive.gov.hk)

為方便我們將資料輸入電腦，請以正楷填寫表格。Please complete the form in **BLOCK LETTERS** to facilitate computer data input.

姓名 Name: \_\_\_\_\_ (先生 / 太太 / 女士 / 小姐\*)  
(Mr/Mrs/Ms/Miss\*)

地址 Address: \_\_\_\_\_

電郵地址 Email Address: \_\_\_\_\_

我希望以郵遞/電郵方式\* 收取有關資料。I would like to receive the information by post/email\*.

\*請刪去不適用者 Delete where inappropriate

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#### 有關《個人資料(私隱)條例》

- 收集資料的目的**
- (1) 康樂及文化事務署將使用本表格上的個人資料作下列用途：
    - (a) 辦理香港電影資料館免費郵寄/電郵節目資料登記事宜；
    - (b) 在一般情況下或發生緊急事故時聯絡申請人；
    - (c) 作統計及研究用途，但所得的統計數字或研究結果不會以識辨各有關資料當事人或其中任何人的身份形式提供；以及
    - (d) 作法例規定、授權或准許的其他合法用途。
  - (2) 本表格上的個人資料均由申請人自願提供。不過，假如申請人提供的資料不足，有關申請/要求可能會因而延遲審批，不獲接納或不予受理。
- 資料傳交**
- (3) 為作上文第1段所述的用途，你在本表格上所提供的個人資料，或會向政府決策局和部門，以及其他機構透露。
- 查閱個人資料**
- (4) 根據《個人資料(私隱)條例》第18條、第22條及附表1第6原則，申請人有權要求查閱或改正本表格上的個人資料。
- 查詢**
- (5) 如欲查詢本表格上的個人資料，包括要求查閱和更改資料，可以致電(852) 2119 7385或傳真(852) 2311 5229，與助理文書主任(電影資料館)2聯絡。

#### Notices Regarding the Personal Data (Privacy) Ordinance

- Purpose of Collection**
- (1) The personal data provided by means of this application will be used by the Leisure and Cultural Services Department for the following purposes :
    - (a) Providing free mailing / email service of the Hong Kong Film Archive's programme information;
    - (b) Communication in the normal course and in case of emergencies;
    - (c) For statistics and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
    - (d) Any other legitimate purposes as may be required, authorised or permitted by law.
  - (2) The provision of personal data by means of this application is voluntary. However, if insufficient information is provided, the application / request may be delayed or not be considered or processed.
- Classes of Transferees**
- (3) The personal data you provide by means of this application may be disclosed to Government bureaux, departments and other organisations for the purposes mentioned in paragraph 1 above.
- Access to Personal Data**
- (4) You have a right to request access to or the correction of your personal data as stated in this application in accordance with Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance.
- Enquiries**
- (5) Enquiries concerning the personal data collected by means of this application, including the request for access and correction, should be addressed to Assistant Clerical Officer (Film Archive) 2 at (852) 2119 7385 (Tel) or (852) 2311 5229 (Fax).